

SJW Policy: **CONVENTION** - approved Nov 2013 (wording edit Jan 2015)

Club expenditures for the yearly convention shall not exceed **20 %** of the club treasury after accounting for all significant costs of the last century of the year. These expenditures shall cover, in order of priority: (1) Planning costs by the coordinators (2) One night lodging cost per room for members meeting the criteria listed below (3) common expenses such as door prizes and ride refreshments. All expenses must first be paid by the planners or attendees then reimbursed after the total club cost is approved at a regular meeting.

Reimbursement for attendees is only for current members meeting the criteria listed below. Exceptions may be approved by the convention committee. The president shall appoint the treasurer, the convention chair and one other member as the convention committee to determine who meets the criteria. A member not receiving reimbursement may request reconsideration from the committee.

**Criteria:** Perform at least **eight hours** of work for the club during the year of the convention.

Examples of eight hours of work are:

- a. Help **1** full day at a century ride (or equivalent over 2-3 century rides)
- b. Mark roads (or equivalent preparation work) for **2** centuries
- c. Led **4** club rides (credit 2 hrs per ride x 4 = 8 hrs)
- d. Attended **4** monthly meetings (credit 2 hrs per meeting x 4 = 8 hrs)
- e. Write **4** one column newsletter articles (or edit **8** copied articles)
- d. Help the club in some manner equivalent in time or effort to the above.

The total money available for reimbursement of attendees is divided equally between the total number of rooms. Members with individual membership are entitled to one room. Family memberships are entitled to two rooms if two family members have met the criteria and at least one family member occupies each room. Members must pay any additional charges.